



# \$5000 Request Form

Application for Expenditure of \$5000 or More  
Managed by Financial Management Board

## Contact Information

Name of Contact: \_\_\_\_\_

Email of Contact: \_\_\_\_\_

Organization: \_\_\_\_\_

## Information about Event

Event Name: \_\_\_\_\_

Event Date: \_\_\_\_\_

Event Description: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Breakdown of Expected Expenses for the Event

Expenses	Description	Amount
TOTAL PROJECTED EXPENSES		

Continued →

### Breakdown of Fundraising Efforts for the Organization

Expenses	Description	Amount
<b>TOTAL FUNDRAISING EFFORTS</b>		

### Breakdown of Expected Revenues from the Event

Expenses	Description	Amount
<b>TOTAL PROJECTED REVENUES</b>		

### Information about Organization’s Current Financial Status

Current Account Balance:  
 Account Balance after Event:

See Student Union Treasurer ([frmb@nd.edu](mailto:frmb@nd.edu)) or Heather Legault ([heather.r.legault.4@nd.edu](mailto:heather.r.legault.4@nd.edu)) for information regarding financial information of the organization.